

# CHECKLIST

## ☐ Toilets

- It's time to disinfect and clean all parts of your toilet.
- All tiles cleaned, grout and ceiling mould free
- Exhaust fan and light fittings cleaned

## ☐ Living areas, bedrooms and corridors

- Vacuum your wardrobes and cupboards and wash with warm, soapy water before drying. Remove any personal hooks, posters or sticky tape as well as residue.
- Any cobwebs or marks on your walls? Consider washing them down with sugar soap or mild detergent in a bucket. Pay close attention to your light switches.

## ☐ Kitchen area's

- Clean your oven (including trays and racks) and cooktop cleaned
- Clean your oven glass as per oven cleaner directions. Pay special attention to the glass.
- All cupboards washed inside and out
- Bench tops cleaned
- Light fittings cleaned
- Exhaust fan clean
- Wipe down all tap fittings.

## ☐ Bathrooms

- Vacuum your bathroom, remove any hair and loose objects.
- Ensure you clean the shower screen. Pay special attention to the corners, door frame and top of shower until there's no soap scum, mould or rust stains.
- Check to make sure your drain is hair free!
- Vanity cleaned
- All tiles cleaned, grout and ceiling mould free
- Exhaust fan and light fittings cleaned

## ☐ Laundry areas

- Your laundry sink may have a calcium or rust build-up.
- Wipe your laundry cupboards, removing all dust.
- Wipe down all tap fittings.
- Scrub any marks off the floor.

## ☐ Floors

- Finally, vacuum your entire house. This will make sure it's ready for the carpet cleaner to arrive tomorrow.
- Mop the floors.
- Don't leave any hair or debris on the floor.
- Sweep your patios.







# TIMELINE

## 30 DAYS prior to end of lease

- Most lease agreements insist your carpets are professionally cleaned before you vacate the property - be sure to keep a copy of the invoice.
- We advise a professional carpet cleaner to arrive the day before you hand the keys back to your landlord/agent.
- If you have lawns, they should be mowed within the last week of your tenancy.
- Cancel your utilities (where and when appropriate).

## 7 DAYS prior to end of lease

- Get your windows in top shape by first clearing all the cobwebs outside the house with a cobweb remover or broom.
- Have a look at your window tracks and clear them of dirt and build-up.
- Window/sliding door sills cleaned
- Look at your curtains and blinds. Can you spot any dirt, dust or marks? (do not wash without prior approval)
- If you have an air conditioner or ceiling fans, wipe them clean (and the internal filters). Same goes for your smoke alarms.

## 3 DAYS prior to end of lease

- Clean and sweep out your garage. Remove any leftover cobwebs and spray the outdoor area with insect spray.
- If you have any leftover rubbish in the backyard, keep an eye out for cigarette butts and bottle tops left around the garden.
- Scrub down your driveway and pay special attention to any residual oil spill or tyre marks from your car.
- Final Clean of all rooms (Toilets, Living areas, bedrooms and corridors, Kitchen area's, Bathrooms,

## 1 DAY before you return your keys

- Do a final walk-through with this checklist to ensure your property is in the correct handover state to avoid any tenancy disputes with your rental bond.
- Your carpets should be professionally cleaned today.
- Instruction guides remain at the property
- External areas returned to the same condition as the beginning of the lease
- Bins emptied
- Organise your Keys and remote controls for all locks are ready to be returned